

Teacher Effectiveness Training

The training can be held for one day or two days as per your choice. It will be residential / non-residential. The training includes the following modules for a two-day course.

- *Meeting the Challenges in Education in the 21st Century*
- *Building Teacher-Student Relationship*
- *Making Your Classroom Lively*
- *Effective Classroom Management*
- *How to Help Students to be Achievers*
- *Enhancing Parent-Teacher Relationship*
- *How to be More Creative in the Classroom*
- *Teamwork*
- *Teachers as Counselors*
- *Motivational Techniques*
- *Interpersonal Relationship Skills*
- *Effective Communication Skills*
- *Handling Adolescents*
- *Conflict Management Techniques*



'You Can' program for youth

Residential and non-residential and can be held for one day or two days as per your choice and convenience

Personality Development

- *Tips to improve personality*
- *Personality test*
- *Self esteem, Self concept*

Goal Setting

- *Mapping and planning your goal*
- *Realize & find your goal*
- *Tools to achieve your goal*

Adolescent Health

- *Handling teenage problem*
- *Conflict resolution skills*

Leadership

- *How to become a leader in your chosen field*
- *Find the leader in you*
- *Qualities of a good leader*

Communication Skills

- *How to be an effective communicator*
- *Tips for good communication skills*
- *Barriers to effective communication*

Time Management & Study Habits

- *How to make good use of your time*
- *Time management, success & failure*
- *Tips to good study habits*



DON BOSCO SOCIO-TECHNICAL INSTITUTE, TEZPUR

Vocational Courses 2020

COURSE NAME	DESCRIPTION	FEES	SESSION
1. DCA	One year diploma in Computer Applications	Rs 1300 P/M	Jan- Dec
2. Computer Programs	1. CCA 2. DTP 3. Tally 4. Hardware	Rs 1300 P/M	Jan 02-Mar 31 Jun 01- Aug 31 Sept 10 - Dec 15
3. PTT	Primary Teachers' Training	Rs 1500 P/M	Feb 01-April 30 May 01-July 31 Sept 10 - Dec 15
4. Certificate course in Tourism Management	Certificate course in collaboration with Tezpur University	Rs. 2000 for admission	Feb 1 - Jul 15 Jul 16 - Dec 31
5. Spoken English	Prepares one with much needed soft skills and proficiency in the English Language	Rs 1500 P/M	1 st - 31 st of every month from Jan-Nov 2018
6. Guitar	Training in guitar (Bring along your own guitar)	Rs 1300 P/M	1 st to 31 st Jan-Nov 2018
7. Holiday Package	1. CCA 2. DTP 3. TALLY 4. Hardware 5. Guitar 6. Spoken English	Rs. 4600 (all Inclusive)	March 01-31 April 01-30 May 01-31 June 01 -30 July 01-31
8. Tailoring	100% Placement Assistance	Rs. 500 P/M	3 Months per batch
9. Food & Beverage	Under ASDM (Assam Skills Development Mission)	No Fee 100% Placement	2 Months per batch
10. Housekeeping	Under ASDM	No Fee 100% Placement	2 Months per batch

All are requested to bring the following documents at the time of admission

1. **Age proof** (Birth certificate / Class X admit card / Pan Card / Driving Licence or any document with date of birth)

2. **Educational Qualification Certificate** (Mark sheet of the last Exam)

☞ **Kindly bring traditional dress, bed sheet, mosquito net, plate, glass, bucket and mug.**

☞ **Admission fee Rs. 400, Uniform Rs.300, Text Book Rs. 200.**

☞ **Hostel Facilities Available, Rs. 2200/- per month.**

N.B: No Certificates will be awarded to those who remain absent for more than 10 days for a particular programme

Admission given any time in advance.
Get yourself admitted at the earliest!
No admission on Sundays.

For enquiries, please contact:
7636976545/ 7896846403